

## Letter of confirmation for a student placement abroad (with a DAAD/PROMOS scholarship)

*To be completed by the host institution*

It is hereby certified that

Mr./Ms. \_\_\_\_\_

from TU Dortmund University has worked as trainee in our institution

from \_\_\_\_\_ to \_\_\_\_\_  
(day, month, year) (day, month, year)

In addition to this certificate, a certified reference of traineeship will be provided by  
\_\_\_\_\_ (date).

Our institution would consider accepting further traineeship applications from TU Dortmund University.

*(By checking this box you are not required to accept further trainees, and the institution will only be contacted by TU Dortmund's internship coordinator if a suitable candidate is found. TU Dortmund will not forward your contact information to students.)*

\_\_\_\_\_  
Name of host institution

\_\_\_\_\_  
Name of signatory

\_\_\_\_\_  
Function

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stamp and Signature

Please note that this certification should be **filled in at the end** of the student's stay abroad!

This letter of confirmation must be complemented by a certified reference of traineeship from the host institution.